

# What should be found within an M&E framework / plan?

## Description

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I was asked this question by a client some time ago. After some thinking about something that I felt I should have already known, I drafted up a one page guidance note for my client. The contents of the note also benefited from a discussion about appropriate expectations about M&E frameworks with other M&E people on the MandE NEWS email list

I have attached the one page guidance note here: [What should be found in an M&E Framework / Plan?](#)

Please feel free to post your [comments](#) on this document below. And to suggest any other documents or websites where this topic is covered.

**PS: 28 October 2011:** [This one-pager](#) contains a summary of the proposed contents of an M&E Framework for a DFID project, prepared this year

**PS: 12 February 2014:** Benedictus Dwiagus Stepanoro has sent me this link to the DFAT (was AusAID) [Monitoring and Evaluation standards](#) that were updated in 2013. He points especially to standard no.2 on Initiative M&E System there, and comments:

• I use it all the time as reference in checking the quality of M&E system in program/project/initiative, as I often receive 3-5 M&E System/Plan documents every year to be assessed.

The main key feature for an M&E system there are:

• Should have an "evaluability assessment", as basis for developing the M&E system.

• Have clarity on program outcome, key output, approach/modality and the logic around them

• Have Evaluation Questions, or Performance Key Questions/Indicators

• Methodology/Tools including baseline

• Should have sufficient resource (people with right expertise, fund for M&E activities.etc)

• Scheduling of M&E activities

• Costing/Budget allocation for M&E

• Clear responsibility

!. People often shows me a logframe or a matrix of indicator and proudly state that their program have an "M&E System". But, !. For me, .. A logframe alone, is not an M&E System. A matrix of Indicators alone, is not an M&E system•

**Category**

1. Uncategorized

**Tags**

1. indicators
2. Logical Framework

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